

EQUITY RELEASE LOAN APPLICATION FORM(Company)

| | |
|-----------------------|--|
| FOR OFFICIAL USE ONLY | |
| DATE RECEIVED | |
| OFFICER | |

New Application []

Top Up []

1. BACKGROUND INFORMATION OF THE COMPANY

| | | | | | | | | |
|---|---------|-----------------------|--------|-------|-------------|--|-----------|--|
| Company Name | | | | | | | | |
| Type: | Private | | Public | | Partnership | | Syndicate | |
| Incorporation No | | Date of Incorporation | | | | | | |
| Nature of Business | | | | | | | | |
| Date of Business Commencement | | | | | VAT No. | | | |
| Source Reference (how did you hear about NDB); i.e TV, Print media, etc | | | | | | | | |
| Postal Address | | | | | | | | |
| | | | | | | | | |
| Physical Address | | | | | | | | |
| | | | | | | | | |
| Contact Person | | | | | | | | |
| Telephone: | Work | Home | Mobile | Email | Fax | | | |

2. OWNERSHIP AND MANAGEMENT

| Name (in full) | Contacts (Tel/Cell) | Date of Birth | Nationality | I.D. Number | Position | S/Holding% (Company, partnership or Syndicate) |
|----------------|---------------------|---------------|-------------|-------------|----------|--|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total | | | | | | 100% |

Total authorized Capital:.....

Total Issued Capital:.....

FINANCIAL PARTICULARS

Does the company have a criminal record ☐

Is there a pending criminal case on the company ☐

Has the company been Blacklisted: ☐ if yes, Amount _____

Has the company or its major shareholders, ever been Liquidated ☐

Has the company signed a Guarantee or Surety for any entity ☐ if yes, please attach particulars.

3. TRANSACTION DETAILS

| | |
|--------------|--|
| Loan Purpose | |
|--------------|--|

4. PROPOSED REPAYMENT PERIOD

| | |
|----------------------------------|------------|
| Repayment Period (Months) | |
| | |
| | Amount (P) |
| Loan Amount Required | |
| Insurance (Natural Hazards only) | |
| Legal Fees (Bonds transfers) | |
| Total Cost | |

5. PROPERTY OFFERED AS SECURITY

| | | |
|---|--------|-------------------|
| Plot No | Street | City/Town/Village |
| Type (e.g. Single Storey/Double Storey/Flat/Farm) | | |
| Name of Property Valuers | | |
| Postal Address | Tel | Fax |

| Property title deed number | Location | Plot Size (Ha.) | Built Area (Sq. M) | Open Market Value (P'000) | Forced Sale Value (P'000) | Replacement Value (P'000) |
|----------------------------|----------|-----------------|--------------------|---------------------------|---------------------------|---------------------------|
| | | | | | | |
| | | | | | | |
| Total | | | | | | |
| Cover | | | | | | |

6. BANK DETAILS

| | | |
|---------------|---------|-------------------|
| Bank Name | | |
| Account Name | | Account Number |
| Account Type: | Savings | Current Corporate |

7. PERSONAL BALANCE SHEET

Personal Balance Sheet of _____ As at (date) _____

Spouse's Name _____

Married in Community of Property: Yes / No

ASSETS:

Estimated
Value (P)

Immovable Property

| Plot No. | Location | Type of Land (Commercial / Industrial / Residential) | Size (m2) | Remaining Lease Period |
|----------|----------|--|-----------|------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Movable Assets

| Type of Assets | Original Cost | Year of Acquisition | Net Book Value |
|----------------|---------------|---------------------|----------------|
| | | | |
| | | | |
| | | | |

Livestock (___Bulls, ___Cows, ___Oxen, ___Heifers, ___Tollies, ___Goats ___Sheep

Debts/Receivables _____

Shares In Companies _____

Fixed Deposits with Banks _____

Cash at Bank and in Hand _____

Other Assets _____

LIABILITIES:

Loans secured by Mortgage _____

Loans under Hire Purchase _____

Tax Liabilities _____

Personal Loans _____

Creditors _____

Other Liabilities _____

Total Liabilities

Net Assets/(Liabilities)

8. REQUEST FOR CONFIDENTIAL REPORTS

Applicant's Name: _____

Business Name: _____

Address: _____

Date: _____

The Chief Executive Officer
National Development Bank
P.O. Box 225
Gaborone

Dear Sir/Madam

Re: CONFIDENTIAL REPORT

In connection with my/our loan application in the amount of Pula _____

I am hereby giving my consent to National Development Bank to contact my Bankers, namely
_____ at _____ Branch bearing account number _____ and
_____ at _____ Branch bearing account number _____ as

As well as my Accountants/Auditors, namely _____

At _____ for confidential information regarding my
dealings with them.

I hereby authorize my Bankers and Accountants/Auditors to provide any information about
my/our financial position and credit rating to National Development Bank, as it may require
upon presentation of this letter.

Yours Sincerely

(Authorised Signatory/Signatories)

9. DECLARATION

I/We hereby declare that the information above is, to best of my/our knowledge and believe, true and correct. I/We further declare that the money shall be used solely for the purpose indicated above and that there is no legal impediment for the intended use.

I/We also authorize the Bank to reschedule the monthly instalment in the event of an increase/decrease in the interest rate.

Signature: _____ Date: ____/____/____

Applicant/Applicants authorized Representative

10. List of Attachments:

| | |
|---|--|
| Two (2) certified copies of National Identity Cards (Oman), for all Batswana applicants, all Shareholders, and Directors. Two (2) certified copies of passports (for non-citizens). | |
| A copy of a residence permit and work permit (Non Citizens). | |
| Provide a detailed Business Plan. | |
| Certificate of Incorporation or Registration documents for companies, trust, partnerships and other legal entities. | |
| Memorandum and Articles of Association where the applicant is a company and other registration documents as required by law. | |
| Provide Share Certificates of all Shareholders. | |
| Resolution by Shareholders/Board/Members to apply for the loan, if the loan is for a company. | |
| Valuation Report of the property to be financed by any of NDB's preferred valuers. | |
| Provide financial statements for the past 3 years as well as projected financial statements for the next 3 years. The Bank reserves the right to request for audited accounts. | |
| Provide VAT number if company is registered or required to be registered under VAT. | |
| Applicant's Bank statements for the latest 6 consecutive months. | |
| Proof of Physical Address, i.e. Utility Bills | |
| BURS Tax Number). | |
| A copy of the land title (title deed, registered lease, etc) | |
| Provide Tax Clearance. | |
| Provide Annual Returns, Form 42 or 58 (whichever is applicable) where company has been in existence for 12 months. | |

CONTACT ADDRESS:

GABORONE

Client Relations Director
Regional Managers
Relationship Managers
Sales Executives

Development House
Queens Road, Main Mall
P O Box 225, Gaborone

Tel: 395 2801
Fax: 397 4446

FRANCISTOWN

Regional Manager
Relationship Manager
Sales Executives

Tswelelopele House
P O Box 282, Francistown

Tel: 241 6044
Fax: 241 6065

MAUN

Regional Manager
Relationship Manager
Sales Executives

NDB Office, Mall
P O Box 453, Maun

Tel: 686 0316
Fax: 686 0645

PALAPYE

Relationship Manager
Sales Executives

NDB Office, Palapye Development Trust Mall
P O Box 10387, Palapye

Tel: 492 0552
Fax: 492 0551